



SUBMITTAL PROCEDURE

Authors who submit a paper proposal for possible inclusion in the Russia Power 2011 Conference Programme must meet certain obligations and adhere to requirements. Submittal rules/styles apply. Please pay close attention to the following requirements:

- 1) Designate a primary contact responsible for meeting all deadlines and obligations and provide his/her name, company, address, phone/fax numbers and e-mail address.
- 2) Designate the actual speaker/presenter of the paper.
- 3) Provide names, companies, addresses, phone/fax number and e-mail address for all authors, co-authors and speakers.
- 4) Abstracts in Russian must be submitted in the required format for consideration. If your abstract is not submitted using these guidelines it will not be considered for selection.
 - The abstract must be between 100 and 300 words, no longer than one page, single-spaced.
 - Indicate on the abstract itself, the best-suited track and sub category for the abstract. Please note we will do our best to place the abstract in this category, if chosen, but we reserve the right to place the abstract in any of the planned tracks or sessions.
 - Indicate on the abstract itself if it has/has not been previously presented. If yes, indicate at which conference and when.
 - Do not submit an overtly commercial abstract as it will not be accepted by the Advisory Board.

PLEASE NOTE:

All the above requirements should be followed to avoid possible disqualification from the evaluation process. In submitting an abstract you are indicating your willingness to attend and present a paper at Russia Power 2011, 28 - 30 March 2011, if selected. You will be required to submit your paper in advance and liaise with the chair of your session.

Please ensure that the speaker and author details you are providing when submitting your abstract are correct, as these will be used for pre-event marketing purposes.



HOW TO SUBMIT YOUR ABSTRACT

SUBMITTING IN ENGLISH:

English language abstracts must be submitted using the online abstract submittal form on www.russia-power.org

Step-by-step procedure

Go to www.russia-power.org

- click on the conference section in the top navigation menu
- click on "submit abstract" in the navigation bar
- complete the required fields
- press 'submit'

Within a few hours you will receive an automatic confirmation e-mail

SUBMITTING IN RUSSIAN:

Russian language abstracts must be submitted via e-mail, as an attachment in word 6.0 or 7.0 to russiapapers@pennwell.com. Please note that Russian language abstracts cannot currently be submitted using the online abstract submittal form.

- We are unable to accept faxed abstracts
- Receipt of abstracts will be confirmed via e-mail to the designated Primary Contact only.
- Deadline for the receipt of abstracts is 20 August 2010.

All Primary Contacts will be notified in writing whether or not the abstract was accepted by the end of September 2010.

For further assistance, please send an e-mail to: russiapapers@pennwell.com

Please note, all details relating to primary contacts, authors, speakers and theme preferences must be included or the abstract faces possible disqualification for submission.

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